

Minutes of the Mundford Parish Council Parish Council Meeting 2nd September 2021 at the Bowls Club

Those present :- Councillors S Eyres, J Musgrove, N Enderby, D Goodrham, S Morris, S Allen S Booth and C Pryke. Louise Morris (Clerk from 20th September 2021) one member of the public.

1. CHAIRMANS OPENING REMARKS

Chairman confirmed that Louise Morris had been appointed Clerk from the 20th September 2021.

Louise was welcomed by all present.

The Chairman confirmed that meetings from October 2021 through to March 2022 would be held in the Cricket Club starting at 7.30pm.

2. APOLOGIES

None.

3. ACCEPTANCE AND SIGNING PREVIOUS MINUTES.

Proposed Councillor S Booth seconded Councillor D Goodrham. Approved by all present. Minutes signed by Chairman as a true record of the meeting.

4. Declaration of Interests.

Cllr S Eyres and Cllr J Musgrove item 9.1 Finance payments. Cllr S Morris item 7.3 as an allotment holder.

5. Public Participation.

Resident from Swaffham Road requested the Council approach Highways regarding the flooding occurring since the drainage works on the Swaffham Road had been completed. He had asked Highways for sand bags and had been told they were supplied by Parish Council. The Parish Council have no access to sand bags and will endeavour to try and find out how they can be sourced. Parish Council will also email Highways with the formal complaint regarding this situation and again regarding the large puddles at the Lynford Road end of Swaffham Road.

6. Reports

District Councillor Mike Nairn. None received.

County Councillor Fabian Eagles. None received

7.0 Matter Arising

7.1 Outstanding Highways Matters.

Nothing from Highways re Swaffham Road by new footpath.(as noted in item 5 above)

Norfolk Flood Action Group details on notice board and in magazine. Residents in St Leonards have been where the information relating to flooding can be found.

Note received 16th August re Rangers. Due to email being off not seen until Friday 27th beyond their date for reply. Emailed Rangers anyway asking for all footpaths to be looked at if possible.

Partnership Scheme confirm what we are to get costs for. Two locations for drop curbs for pedestrian crossing at Malsters Close and Wissey View. Highways to be approached for costings.

7.2 Village Footpaths and Verges.

Pig Sty Lane closure went beyond original date as expected. Now open.

Highways have responded re Lynford Footpath electric fence. They can see no reason for any complaint !! The owner of the sheep/fence is known and it is suggested we try again with the relevant department stressing this cannot just be put aside.

Laurel hedge working party was a great success. Many thanks to all who assisted. Date to burn the spoil to be agreed.

Bulb planting date agreed as Saturday 16th October at 10am outside the office. Cllr Eyres to order bulbs from Diddlington Nursery.

Two smaller bulb planting drill bits to be purchased. Proposed Cllr Eyres seconded Cllr Morris all present approved. Cllr Eyres to investigate battery drills for Parish Council use. Subsequently agreed and purchased. All Cllrs agreed by email.

Village green heavy chain damaged. Cllr Eyres has purchased a shackle and repaired chain.

Letter re Hedge at 4 Wissey View. Oil outside 28 Wissey View does appear to have been cleaned up to a point. Need to keep an eye on it happening again. Letter re tarmac edges installed at 15 Wissey View. Owner needs to apply for correct crossover with local authority.

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Lynford Turn weeds and grass cut by a.n.other and left in culvert. May block pipe under road.
Handyman to be asked to pull back dried out spoil away from pipe.

7.3. Allotments

Holder of plot 11 changing to plot 13.

50 hedge plants for along fence line ordered for autumn delivery as agreed at past meetings.

7.4. Allotment Hut

Electrics now tested and passed. Heaters removed as deemed unsafe.

Email to go to allotment holders offering access as previously agreed with a £10 refundable key deposit.

Addition to Hut Rules relating to having to drain down water in winter to prevent freezing.

No Smoking sign required from office store of signs, smoke alarm required for entrance area.

Cllr Musgrove to purchase.

7.5. Handyman Gardener

Works progressing as normal mainly watering flower beds. Attend to culvert Lynford turn. Cut back Budleia over village notice board.

7.6 Parish Office.

All electrics tested and passed. All items for the office now completed. Our thanks to Carl Cox for prompt attention to the works. Email to be sent thanking them on behalf of Parish Council.

Plumber required to repair leaking toilet connection between pan and cistern. Cllr Morris to finish off filling and painting in toilet area caused when removing old water heater etc.

7.7 Litter Bin

Litter bin and dog waste bin ordered. Delivery early October. Serco have reported rubbish bin by Bowls Club will not open. They have covered it to prevent use. They have been informed Parish Council are dealing with the replacement.

7.8 Clerk

Louise Morris has now been appointed Clerk from 20th September. New Clerk is booked on training course starting 4th October for four weekly sessions. Possible grant available towards training to be investigated. XLN Parish Council phone provider to be asked about SIM Contract for a mobile phone for the Clerk.

7.9 Councillor Vacancy

One place still remaining. Suggested that an advert be put on the notice board and in the Messenger.

7.10 Platinum Jubilee

No suggestions forthcoming as yet. Keep notice in Messenger and check with village groups.

7.11 Remembrance Day

Date for remembrance flag raising etc 7th November 2021.

CAM Net has been delivered. Fixing poppies to be agreed and how the CAM Net is fixed.

Tommy to be fixed with steel post as previous.

Cllr Goodrham to approach Carol Hicks regarding taking service.

Final donation to poppy appeal to be agreed based on last years donation.

7.12 Christmas Tree Lights On

Date agreed as Saturday 27th November 2021 4.45/5pm. Need to inform all parties involved.

Audio to be investigated from previous enquiries prior to lockdown. School raffle for switching on lights with Father Christmas. Father Christmas to be arranged. Possible approach to Lynford Lake Café to be involved !

8.0 Correspondence

Parish Council notified of car mechanic works taking place in car wash area still appears to be the case. Check with Breckland re change of use.

A member of the public has requested the Defib Units in the school and cricket club be moved to an external location. This is not possible for several reasons. The units are not owned by the Parish

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Council. The units are not suitable for external locations unlike the Parish Council Defib Unit which was specifically purchased as an external cabinet unit. Also the school is not accessible other than during school days and term time. The cricket club is not always accessible.

9.0 Finance

9.1 Payments

Payments proposed by Cllr Goodrham. Seconded by Cllr Enderby. All present, that is except Cllr S Eyres, and Cllr J Musgrove approved the payments.

Description	Amount
Balance for end August 2021 (minus the following direct debits)	£15,486.01
Opus Energy Parish Office Electric	£12.01
E-On Street Lights	£122.92
Everflow Water Rates	£10.23
XLN Telephone/Wifi Parish Office	£51.54
Opus Energy (Allotment Hut Invoice)	£11.32
Total Direct Debits	£208.02
Receipts	Amount
None	NIL
Total Income	NIL
Balance	Amount
After Direct Debits and Income	£15,277.99

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance (2 Months)	£118.46
BACS	Carl Coc Electrical Testing etc Office and Allotment Hut	£960.12
BACS	Stefan Eyres – Office Sundries, shackle for village green, road cones, and CAM Net.	£151.97
BACS	Clerk & Handyman Wages	£112.35
BACS	Mr J Musgrove – Tsohost Annual computer web and email	£45.48
BACS	Mrs A Shepherd – Community Car Scheme	£450.00
Total Paid		£1,838.38

Balance in Community Account	Total
September 2021	£13,439.61
Balance in Savings Account	Total
August 2021	£25,882.87
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

9.2. Web Report

Web Host and Emails shut down early in August due to non payment. Cllr Musgrove now paid by credit Card all back online. Rosemary Godfrey has removed all reference to previous Clerk.

Rosemary Godfrey will update website for us and train new Clerk. Payment terms agreed.

P.J.Littlejohn Auditors had a financial query on the AGAR documents. Turned out it was an error by them and just signatures on the alterations required.

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10.Planning.

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/1152/F	Proposed Additional Poultry Barn (B10) Cold Store & Wash Area & LPG	28/10/2020	Mundford Poultry Farm, Cranwich Road	Approved with conditions
3PL/2021/0329/HOU	Front Porch Extension	09/03/2021	Ashleigh House Cranwich Road Mundford	Approved
3PL/2021/0816/HOU	Various to existing	03/06/2021	Barton Hay St Leonards Street	Approved
3PL/2021/0595/VAR	Removal of Condition No's 2&3 on 3PL/2014/0971/F	29/04/2021	1 Swaffham Road Mundford	Refused
3PL/2021/1005/HOU	Front Porch & Garage	09/07/2021	1 Crown Road Mundford	Approved

11.0 Street Lighting

Westcotec update. Meeting taken place with Cllr Eyres and dates agreed etc for works to be carried out. Street light Billy Emms has been repaired. Waiting for other items to be done.

12.0 Members Matters.

Any items for next month please.

Plaque on cricket club bench has been updated to include Cllr Kim Weight following the agreement of the family.

Next meeting 7th October 2021 7.30pm at the Cricket Club.

Meeting s October to March to be held in Cricket Club. April to September in Bowls Club.

Meeting closed 9.35 pm.

Chairman: _____ Date: _____